

Sr. No. 3774

Exam Code: 110102
Subject Code : 2756

Bachelor of Vocation (Banking & Financial Services) - 2nd Sem.
(2519)

Paper: BVC-202

Communication Skills in English-II

Time Allowed: 3 hrs.

Max. Marks: 35

Note: Attempt FIVE (5) questions selecting at least one question from each Section. The fifth question may be attempted from any Section. All questions carry 7 marks each.

Section-A

1. Explain in detail Barriers to Listening Skills
2. What is a Feedback? Explain the importance of Feedback Skills.

Section-B

3. What important factors should be kept in mind while attending Telephone Calls?
4. Explain in brief the purpose of Note Taking.

Section-C

5. What are the components of effective Conversational Skills?
6. What is a Cue? How do you understand a cue and make appropriate response for same?

Section-D

7. You and your friend are meeting after a long time. Write the conversation in a dialogue form.
8. Explain the essentials of Spoken English.

7x5= 35

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